



Confederated Tribes of the Colville Reservation

Human Resources Office P.O.Box 150 Nespelem, WA 99155
(800) 506-9434 (509) 634-2843 Fax (509) 634-2864 www.colvilletribes.com

POSITION: On-Call Housekeeper
SALARY: \$8.07 per hour
REPORTS TO: Housekeeping Supervisor
LOCATION: Colville Tribal Convalescent Center, Nespelem, Washington

BASIC FUNCTIONS: The primary purpose of this position is to perform the day-to-day activities of the housekeeping department in accordance with current federal, state, and local standards, guidelines and regulations governing our facility, as may be directed by the administrator, and/or the housekeeping/laundry supervisor, to assure that our facility is maintained in a clean, safe, and comfortable manner.

MINIMUM QUALIFICATIONS (Education and Training):

- High School Diploma or GED, preferred.

RECRUITING INDICATORS (Knowledge, Skills, and Abilities):

- Must be able to follow written and oral instructions concerning the mixing of cleaning compounds, liquids, disinfecting solutions, etc.
- Ensure that assigned work areas are maintained in a clean, safe, comfortable, and attractive manner.
- Ensure that an adequate supply of supplies to perform daily tasks is maintained in utility/janitorial closets.
- Follow proper techniques when mixing chemicals, disinfectants, and solutions used for cleaning. Refer to manufacturer's instructions when necessary.
- Knowledge of long-term care setting practices.
- Prior experience in a janitorial setting desired.

SPECIAL REQUIREMENTS:

- Must have ability to push, pull, move, and/or lift a minimum of 100 pounds to a minimum height of 3 feet and be able to push, pull, move, and/or carry said weight a minimum of 25 feet.

TRIBAL MEMBER AND INDIAN PREFERENCE WILL APPLY; PREFERENCE WILL ALSO BE GIVEN TO HONORABLY DISCHARGED VETERANS WHO ARE MINIMALLY QUALIFIED WITHIN EACH INDIAN PREFERENCE CODE.

CLOSING DATE: Open Continuously

INFORMATION: Colville Confederated Tribes
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