



Confederated Tribes of the Colville Reservation

Human Resources Office P.O.Box 150 Nespelem, WA 99155
(800) 506-9434 (509) 634-2843 Fax (509) 634-2864 www.colvilletribes.com

POSITION: Laundry Aide
SALARY: \$16,785.60 annually, less one step during probation
REPORTS TO: Maintenance Manager
LOCATION: Colville Tribal Convalescent Center, Nespelem, Washington

BASIC FUNCTIONS: The primary purpose of this position is to perform the day-to-day activities of the laundry department in accordance with current federal, state, and local standards, guidelines and regulations governing our facility, as may be directed by the administrator, and/or the housekeeping/laundry supervisor, to assure that our facility is maintained in a clean, safe, and comfortable manner.

MINIMUM QUALIFICATIONS (Education and Training):

- High School Diploma or GED, preferred.

RECRUITING INDICATORS (Knowledge, Skills, and Abilities):

- Must be able to follow written and oral instructions concerning the mixing of cleaning compounds, liquids, disinfecting solutions, etc.
- Ability to ensure that assigned work areas are maintained in a clean, safe, comfortable, and attractive manner.
- Able to follow proper techniques when mixing chemicals, disinfectants, and solutions used for cleaning.
- Knowledge of long-term care settings.
- Knowledge of Laundry requirements for long-term care facility clients, desired.

SPECIAL REQUIREMENTS:

- Must be able to push, pull, move, and/or lift a minimum of 100 pounds to a minimum height of 3 feet and be able to push, pull, move, and/or carry said weight a minimum of 25 feet.

TRIBAL AND INDIAN PREFERENCE WILL BE GIVEN; PREFERENCE WILL ALSO BE GIVEN TO HONORABLY DISCHARGED VETERANS WHO ARE MINIMALLY QUALIFIED WITHIN EACH PREFERENCE CODE.

CLOSING DATE: Open Until Filled, however, for consideration of first round of applicants, applications and supporting documents MUST be received in the Human Resource Office by, **4:00 p.m., Friday, February 29, 2007**, or be postmarked by that date.

INFORMATION: Colville Confederated Tribes
Human Resource Office
P. O. Box 150
Nespelem, WA 99155
(800) 506-9434
bridget.boyd@colvilletribes.com