# Confederated Tribes of the Colville Reservation

Human Resources Office P.O. Box 150 Nespelem, WA 99155

(800) 506-9434 (509) 634-2181 Fax (509) 634-2864 www.colvilletribes.com


**POSITION:** Laundry Aide On-Call

**SALARY:** $9.04 hourly

**REPORTS TO:** Maintenance Supervisor

**LOCATION:** Colville Tribal Convalescent Center; Nespelem, Washington

**BASIC FUNCTIONS:** The primary purpose of this position is to perform the day-to-day activities of the laundry department in accordance with current federal, state, and local standards, guidelines and regulations governing our facility, as may be directed by the administrator, and/or the housekeeping/laundry supervisor, to assure that our facility is maintained in a clean, safe, and comfortable manner. Maintain an adequate supply of linen at all times to meet the needs of the residents.

**MINIMUM QUALIFICATIONS**

**Education and Training:**

- ❒ High School Diploma or Equivalent preferred.
- ❒ Must be able to read, write, and understand the English Language.
- ❒ Must be able to follow written and oral instructions concerning the mixing of cleaning compounds, liquids, disinfecting solutions, etc.
- ❒ Must be able to work independently.
- ❒ Must be able to push, pull, move, and/or lift a minimum of 50 pounds to a minimum height of 3 feet and be able to push, pull, move, and/or carry said weight a minimum of 15 feet.
- ❒ Must have good work history, with demonstrated good attendance.
- ❒ Must be able to work a flexible schedule
- ❒ Must be able to pass a Criminal Background Inquiry and maintain throughout employment.

**Knowledge, Skills, and Abilities:**

- ❒ Ability to ensure that assigned work areas are maintained in a clean, safe, comfortable, and attractive manner.
- ❒ Knowledge of long-term care facility clients, (preferred).
- ❒ Maintain work and cleaning schedules.

**NOTE:** **Pursuant to Tribal Policy, this position is subject to pre-employment, random, post accident and reasonable suspicion drug testing.**

**TRIBAL MEMBER AND INDIAN PREFERENCE WILL APPLY; PREFERENCE WILL ALSO BE GIVEN TO HONORABLY DISCHARGED VETERANS WHO ARE MINIMALLY QUALIFIED WITHIN EACH INDIAN PREFERENCE CODE.**

**Closing Date:** **Open Continuously**

**Information:**
Colville Confederated Tribes
Human Resource Office
P. O. Box 150
Nespelem, WA 99155
(509) 634-2181
judy.zunie@colvilletribes.com

**Applicant must submit required documentation as indicated. To hold your place in a job file HR will print the first page of your faxed/email applications; for further consideration forward a signed application to Human Resources by closing - ORIGINAL REQUIRED.**

**J-6612** **HRST0412**

Class Code 07-415 PR 9