



Confederated Tribes of the Colville Reservation

Human Resources Office P.O.Box 150 Nespelem, WA 99155
(800) 506-9434 (509) 634-2844 Fax (509) 634-2864 www.colvilletribes.com

POSITION: Chemical Dependency Professional (2) positions

SALARY: \$37,752.00 annually, less 5% during probation

REPORTS TO: Chemical Dependency Professional Clinical Supervisor and Behavioral Health Program Manager

LOCATION: (1) - Omak, (1) - Nespelem, Washington

BASIC FUNCTIONS: This position requires someone who is knowledgeable and experienced about the nature and treatment of chemical dependency; particularly in the culture context of Native American populations. The counselor must be aware and understand community resources which provide support services to drug/alcohol addiction, be knowledgeable and understand the theories, principles and techniques of substance abuse counseling and be skilled in their application.

MINIMUM QUALIFICATIONS (Education and Training):

- Must currently be a Chemical Dependency Professional in the State of Washington as verified by the State of Washington Department of Health, without restrictions. **(must provide copies of transcripts, diploma, licensure and registration with application)**
- Must demonstrate ability to complete all required paperwork in a professional and timely manner, as may be evidenced by work history.
- Must be skilled to screen and record pertinent information.
- Must be skilled in triage functions.
- Experience must indicate confidentiality of all records, materials and communications concerning clients, other program staff and professionals and/or other areas that may impact the operation of the program.
- Must provide current proof of a negative tuberculosis screening.
- Must possess and maintain a valid State Driver's License and be eligible for the Tribes' vehicle insurance.
- Must provide proof of completed HIV/AIDS brief risk intervention training for chemical dependency professional as approved by Washington State Division of Alcohol and Substance Abuse.
- Must provide evidence of current CPR and First Aid training.
- Must clear required criminal history background inquiry.
- Must possess home telephone or cell phone.

Knowledge, Skills, and Abilities):

- Must know the HIPPA regulations (45 CFR) and confidentiality of Substance Abuse Patient Records (42 CFR Part 2).
- Must be knowledgeable and have understanding of Indian culture, Tribal customs, and traditions as it relates to local Indian Families and children served.
- Ability to maintain professional work relationships with co-workers, supervisors, and other professionals.
- Experience meeting programmatic and clinical deadlines.
- Ability to work under tense, demanding, and sometimes crisis situations.
- Must have excellent analytic and problem-solving skills.
- Must have excellent written and verbal communication skills.
- Must be highly organized with attention to detail.
- Must have knowledge of, and commitment to adhere to, the professional code of ethics for respective profession.
- Must have knowledge of diversity in rural America, and specifically on Indian Reservations.
- Ability to maintain **STRICT** confidentiality of any and all protected health information.

Note: This position has been identified as a “Safety Sensitive” position. Pursuant to CCT policies, this position is subject to pre-employment, post-accident, and random drug testing.

TRIBAL MEMBER AND INDIAN PREFERENCE WILL APPLY; PREFERENCE WILL ALSO BE GIVEN TO HONORABLY DISCHARGED VETERANS WHO ARE MINIMALLY QUALIFIED WITHIN EACH INDIAN PREFERENCE CODE.

CLOSING DATE: **Open Until Filled**, however, for consideration of first round of applicants, applications and supporting documents **MUST** be received in the Human Resources Office by **4:00 p.m., Friday, June 6, 2009**, or be postmarked by that date.

INFORMATION: Confederated Tribes of the Colville Reservation
Human Resources Office
P. O. Box 150
Nespelem, WA 99155
(800) 506-9434
jolene.signor@colvilletribes.com

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