



# Confederated Tribes of the Colville Reservation

Human Resources Office P.O.Box 150 Nespelem, WA 99155  
(800) 506-9434 (509) 634-2845 Fax (509) 634-2864 [www.colvilletribes.com](http://www.colvilletribes.com)

**POSITION:** Archaeologist II or III (Seasonal)  
**SALARY:** \$19.69 - \$23.16 per hour, less one step during probation  
**REPORTS TO:** History/Archaeology Manager  
**LOCATION:** Nespelem, Washington

**BASIC FUNCTIONS:** Incumbent will work in all phases of archaeological projects under the guidance of the Project Director and Field Director. Duties include, but are not limited to, documentation of archaeological sites, including site mapping, site documentation, preparation of all field forms, photography, screening of artifacts during testing projects and post-field artifact processing. Will participate on crews conducting archaeological fieldwork (i.e., survey/inventory, evaluative testing, and mitigation/treatment activities) on a project-by-project basis. May serve as Crew Chief on specified projects, if necessary supervise or assist in the training of less experienced staff in field procedures and methodologies. **Note: Position is federally funded – no guarantee of continued employment should funding cease.**

## MINIMUM QUALIFICATIONS (Education and Training):

### Archaeologist II

- Bachelor's Degree in History, Anthropology, Archaeology, Indian Studies or closely related field AND 24 months of archeological field experience.

### Archaeologist III

- Master's Degree in Anthropology or a closely related field and 48 months of archaeological field experience in prehistoric archaeology, with an emphasis in cultural resource management contract work, (24 months of which much be at a supervisory level.)

### These qualifications are in addition to those listed above:

- Must possess and maintain a valid State Driver's license and be eligible for the Tribes' vehicle insurance.
- Must be comfortable in the presence of human remains.
- Must be able to work independently and outdoors in all types of weather.
- Must work to professional standards at all times.
- Must be able to respect traditional Tribal standards for personal interaction.
- Must have an active understanding of anthropological ethics, including an ability to respect and support the sovereignty of the Confederated Tribes of the Colville Indian Reservation.
- Must recognize that all products produced as a result of research projects are the sole property of the Colville Confederated Tribes.

## RECRUITING INDICATORS (Knowledge, Skills, and Abilities):

- Familiarity with the process of implementing Section 106 of the National Historic Preservation Act as described in 36CFR800 and has a working knowledge of other cultural resource laws and regulations, including NEPA, ARPA, NAGPRA, AIRFA, etc.
- Knowledge of the methods, principles and techniques associated with the archaeological profession and experience conducting various CRM tasks (e.g., inventory, evaluation, artifact processing).
- Familiarity with Columbia Plateau region cultural resources (Preferred).
- Familiarity with Global Positioning System (GPS) technology.
- Ability to maintain professional behavior during all encounters with Tribal employees and agency staff.
- Experience using micro computers and associated software, (i.e., Microsoft Word, Excel, Access, Trimble Pathfinder, Arc View or ArcGIS and Corel Draw.
- Ability to identify human remains (preferred).
- Ability to prepare scopes of work and budgets as needed.

**RECRUITING INDICATORS cont'd:**

- Knowledge of standard archaeological equipment and techniques required.
- Ability to work under pressure to meet deadlines.
- Ability to prepare project documentation and develop monthly reports from project activities.
- Ability to communicate well with co-workers, other Tribal employees, outside agencies verbally and in written format.
- Knowledge/familiarity with the Grand Coulee, Chief Joseph and Lower Snake River reservoirs preferred.
- Previous experience in developing National Register nomination forms for determination of eligibility.
- Experience with a tribal cultural resources program (preferred).
- Proficiency with field equipment (cameras, mapping instruments, Trimble GPS equipment).
- Ability to prepare subcontracts and provide oversight.
- Ability to write technical applications as well as business style communiqués.

**TRIBAL MEMBER AND INDIAN PREFERENCE WILL APPLY; PREFERENCE WILL ALSO BE GIVEN TO HONORABLY DISCHARGED VETERANS WHO ARE MINIMALLY QUALIFIED WITHIN EACH INDIAN PREFERENCE CODE.**

**CLOSING DATE:** Open continuously

**INFORMATION:** Confederated Tribes of the Colville Reservation  
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