



# Confederated Tribes of the Colville Reservation Fish and Wildlife Program

P.O. Box 150 Nespelem, WA 99155  
(509) 634-2110, Fax# (509) 634-2126



April 9, 2024

## Request for Proposal

### General Information

**Posted Date: April 9, 2024**

**Closing Date: April 23, 2024 @ 11 a.m.**

**Bid Opening Date: April 23, 2024 @ 1 p.m.**

**Description:** The Colville Confederated Tribes' Fish and Wildlife Department will be hosting the First Salmon Ceremony at Chief Joseph Hatchery in Bridgeport, WA. beginning at 6 a.m. on Thursday, May 23, 2024. A luncheon will be held at the hatchery with lunch being served at 10:00 a.m. Contractor can use kitchen at the hatchery building if needed.

### Proposal Requirements:

1. The contractor will provide all personnel, equipment and materials necessary or required including meal preparation, delivery, set-up, take down and clean up of the designated eating area.
2. The contractor will provide personnel to prepare and serve food; cooking, serving equipment, service ware, paper plates, paper cups, napkins, disposable-eating utensils, and plastic gloves for food servers.
3. No barehanded contact of food, use barriers such as tongs, spoons and gloves to prepare and serve food.
4. Store cold foods in a refrigerator, (cold foods should be kept at 40°F or below). Be sure hot foods stay hot (hot foods should be kept at 140°F or above).
5. Keep food safe from cross contamination with careful storage and sanitizing.
6. Keep serving area clean and safe
7. Lunch will begin at 10:00 am and consist of: 10 salmon provided by F&W (to be cooked morning of May 23, by (Miller & crew) barbeque chicken, beef or angus beef hotdogs and buns, rolls or corn bread or fry bread, potato salad, fruit salad (mixture of fresh fruit), cupcakes, pies, cookies, coffee,

bottled Gatorade and bottled water. Each person will be served a portion of the first salmon. **(We expect to have approximately 200 people)**.

8. The proposal must be in writing and signed with a total proposal amount.

9. Staff must have a valid/current food handler's permit and a copy must accompany your bid proposal.

10. All remaining food will be packaged for attendees within 1 hour of serving the meal. Cooks **are not** to take food or drinks home with them.

### **Evaluation**

All bid proposals will be opened, reviewed, and rated based on the following factors:

- Experience (50 pts)
- Price (10 pts)
- Complete Proposal (20 pts)
- Compliance requirements (20 pts)

(Indian Preference will be given)

Late proposals will not be opened and will not be considered.

All applicable regulations pertaining to safety, including Tribal Occupational Safety and Health Act (TOSHA) standards and regulations shall be strictly adhered to by the contactor.

### **Clean Up and Disposal**

The contractor shall leave the cooking/serving areas in a clean, acceptable condition.

**Point of Contact:** Michelle Campobasso at (509) 634-2106. Mail bids to: CCT Fish and Wildlife Department Attn: First Salmon Ceremony Michelle Campobasso P.O. Box 150; Nespalem, WA 99155 Fax 509-634-2101, Email [michelle.campobasso@colvilletribes.com](mailto:michelle.campobasso@colvilletribes.com)