



Confederated Tribes of the Colville Reservation

Human Resources Office

P.O. Box 150

Nespelem, WA 99155

(800) 506-9434

(509) 634-2842

Fax (509) 634-2864

www.colvilletribes.com

POSITION: Environmental Program Manager

SALARY: \$37.26 - \$44.25, per hour DOE

REPORTS TO: Natural Resource Director

LOCATION: Nespelem, Washington

BASIC FUNCTIONS: Directs operation of Environmental Trust Program and represents tribal government in all environmental program areas, and is the primary person responsible for environmental policy development and implementation.

MINIMUM QUALIFICATIONS:

Education and Training:

- ☐ Typically requires a Bachelor's Degree, Bachelor Science degree involving study in environmental, physical, health, environmental planning or engineering, or natural resources management AND one hundred and eight (108) months of work related experience.

Knowledge, Skills, and Abilities:

- ☐ Requires applied knowledge of strategic planning to program operations including needs assessment, program development, budgeting, implementation, and monitoring.
- ☐ Requires the knowledge of applied personal systems including: supervision, organization, class and job description, personal evaluations, training, discipline, and recruitment.
- ☐ Requires advanced knowledge of federal, state, and tribal grant, contract, work-plan, and budget development in environmental and water resource program applications.
- ☐ Requires overall knowledge of environmental media programs at different levels of government.
- ☐ Requires advanced knowledge of environmental and water resource program application on Indian lands, particularly as regards EPA Indian policy and programs and the U.S. Dept. of Interior.
- ☐ Requires advanced knowledge of environmental and water resource programs of the State of Washington.
- ☐ Requires applied knowledge of environmental regulatory enforcement programs including water rights.
- ☐ Requires applied knowledge of principles of Indian law (both statutory and court decisions) as it relates to environmental and water resource issues.
- ☐ Requires advanced knowledge of federal and state governmental structure; legislative, judicial, and executive; as they relate to environmental and water programs.
- ☐ Requires advanced knowledge of water law on and off of Indian lands.
- ☐ Requires basic knowledge of laws, treaties, processes, and agreements pertaining to environmental and water resources issues appurtenant to the U.S./Canadian border.
- ☐ Requires the applied knowledge of plant and animal ecology; land use planning; the scientific method, general and organic chemistry, physics, mathematics, statistical analysis, and biological processes.
- ☐ Requires the general knowledge of media specific methods and techniques, characteristics of pollutants; principles, practices, and methods of environmental science, pollution prevention and control; hydrologic systems, water use and measurement, water permitting and regulation; environmental and water resources data acquisition, and data quality assurance and control principles; applications of mapping, remote sensing, GIS, and databases to environment and water resources.
- ☐ Requires the ability to clearly communicate highly complex ideas and concepts orally and in writing.
- ☐ Requires the ability to perform highly complex policy level tasks with no technical supervision and minimal policy supervision.
- ☐ Requires the ability to use sound professional judgement in performing all tasks and solve problem among competing interests by negotiation or other means.
- ☐ Requires the ability to instill teamwork and sense of direction in program staff and organize and prioritize among dozens of complex competing issues and tasks.

NOTE: Pursuant to Tribal Policy, this position is subject reasonable suspicion and post-accident drug testing.

TRIBAL MEMBER AND INDIAN PREFERENCE WILL APPLY; PREFERENCE WILL ALSO BE GIVEN TO HONORABLY DISCHARGED VETERANS WHO ARE EQUALLY QUALIFIED WITHIN EACH INDIAN PREFERENCE CODE.

NEW: Effective May 12, 2014: All notifications from the Human Resources will be sent by E-mail, please make sure your e-mail address is entered on your application.

CLOSING DATE: Applications and supporting documents **MUST** be received in the Human Resources Office by, **Friday, October 5, 2018**

INFORMATION: Confederated Tribes of the Colville Reservation
Human Resources Office
P. O. Box 150
Nespelem, WA 99155
(509) 634-2842
fawn.palmer.hrs@colvilletribes.com

Must possess and maintain a valid Washington State driver's license and be eligible for the Tribes' Vehicle Insurance. In addition, this position may be subject to pre-employment background clearances. If applicable, these clearances must be maintained throughout employment.